



**Department of State Health Services (DSHS) Council  
Orientation and Training Agenda**

Department of State Health Services  
Robert E. Moreton Building, M-739  
1100 W. 49<sup>th</sup> Street, Austin, Texas  
May 11, 2006  
**9:00 am – 5:00 pm**

- 9:00 Welcome** – Eduardo J. Sanchez, M.D., M.P.H.
- 9:10 Council Members Introduction** – Eduardo J. Sanchez, M.D., M.P.H.
- 9:20 Agency Council Guidelines** – Chris Traylor
- Council Overview
  - Guiding Principles
  - Council Structure
  - Roles and Responsibilities
  - Commissioner and Executive Commissioner
- 9:40 Health and Human Services Enterprise Overview** – Chris Traylor
- Consolidation Vision, Mission, and Philosophy
  - Consolidation Guiding Principles
  - Organizational Chart
  - Key HHSC Staff
- 10:00 Rulemaking Process & Laws Relating to Council Activities** –Lisa Hernandez and Linda Wiegman
- OGC and DSHS Legislation Overview:
  - Rulemaking and Administrative Procedures Act
  - Public Information Act and Ethics laws
- 10:30 Break**
- 10:45 Rulemaking Process & Laws Relating to Council Activities - Continued**
- Open Meetings Act Video
- 12:00 Lunch**

- 1:00 DSHS Overview** – Eduardo J. Sanchez, M.D., M.P.H.
- History
  - Guiding Principles
  - Organizational Chart
  - Department Leadership Staff
- 1:30 DSHS Centers** – Mary Soto
- 1:50 DSHS Divisions:** Prevention and Preparedness and Regulatory Services – Nick Curry, M.D., M.P.H.
- Prevention and Preparedness Services – Susan Neill
  - Regulatory Services – Richard Bays
- 2:30 Break**
- 2:45 DSHS Divisions:** Family and Community Health Services and Mental Health and Substance Abuse Services – Dave Wanser, Ph.D.
- Family and Community Health Services – Evelyn Delgado
  - Mental Health and Substance Abuse Services – Joe Vesowate
- 3:30 DSHS Budget and Operations**
- DSHS Audit - Thomas Martinec
  - DSHS Operations - Randy Fritz
  - DSHS Budget - Machel Pharr
- 4:00 Council, Media and Legislative Communications**
- Council Communications – Rosamaria Murillo
  - Media Communications – Luis Morales
  - Legislative Communications – Kirk Cole
- 4:15 Council Operations**
- **Operations**
    - Council Meeting Dates, Times, Quorums
    - Council Liaisons to the Department Divisions
    - Briefings and Rules Conference Calls
    - Bylaws
  - **Administrative**
    - Travel
    - Parking
    - Forms
    - Photos and Badges
- 4:30 Adjourn**